

# Charmesha Williams

Durham, NC 27704

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In search of a position where training and supervisory skills will be used.

Willing to relocate: Anywhere

Authorized to work in the US for any employer

## Work Experience

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### **Post Cell Lead**

PRESCIENT® - Mebane, NC

June 2017 to January 2019

Supervised ten employees. Made sure production goals were met on a daily basis. Worked with scheduling to provide updates on shipping the products on the vertical dates. Worked with quality to insure that the product was cut and assembled correctly. Followed SOPs to make sure steps were being followed.

### **Sorter**

Amazon - Durham, NC

December 2016 to January 2017

Scan packages to be put on pallet, sort packages

### **Assembler**

Vishay Measurements - Wendell, NC

January 2015 to February 2016

Assembled gauges for airplanes, hospital beds, pastry machines etc. Measure film for the foil that the gauges are made of to be placed on. Wipe the foil, put the foil in a stack to go to the next process which is unstacking.

### **Machine Operator**

Royal Threads - Durham, NC

June 2013 to October 2013

Operated a tajima six head machine to embroider name, initial, or decorative designs on garments, household articles, material, or uniforms

Reads work order to determine type and location of embroidery.

Observes sewing operation to detect defects in stitching that indicate machine malfunction and notifies supervisor of malfunction.

### **Machine Operator**

Queensboro Shirt Company - Wilmington, NC

June 2011 to June 2012

Operated a tajima six head machine, placed spools of thread on spindles, insert bobbins, and thread ends through machine guides and components.

Position items under needles, using marks on machines, clamps, templates, or cloth as guides

Monitor machine operation to detect problems such as defective stitching, breaks in thread, or machine malfunctions.

### **Production Line Leader**

Coty - Rocky Point, NC

January 2006 to May 2011

Provided training and supervised staff

Managed high speed production lines that ran pharmaceuticals and cosmetics

Worked on the assembly line as a bottle feeder, shrink wrapper

Checked finished product

Packed off products and put them in shippers

### Education

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Pender High School - Burgaw, NC

2001

### Certifications/Licenses

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#### **Driver's License**

### Assessments

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#### **Mechanical Skills: Monitoring — Completed**

January 2019

Measures a candidate's ability to monitor machine indicators in order to ensure safe and appropriate operation.

Full results: [https://share.indeedassessments.com/share\\_assignment/naqdz1r4h-h6am](https://share.indeedassessments.com/share_assignment/naqdz1r4h-h6am)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

### Additional Information

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#### QUALIFICATIONS

8 years of experience in manufacturing and warehouse

Posses a good knowledge of various assembly line stations

Tested manufacturing products to make sure products meet all related manufacturing regulations

Able to train employee on required skill

Familiar with computer software such as Microsoft Office, Excel and Power Point

Hard working and problem solving attitude towards challenging tasks

A good team player