

Carolyn Taylor

Durham, NC

carolyntaylor03@yahoo.com

919-471-2808

Work Experience

Production Assistant

PBM Graphics-SOS/Premier Staffing - Durham, NC

November 2008 to January 2018

Assist lead machine operator with bindery duties such as inspection of printed materials, made and labeled boxes and packed products onto skids. Assist on production and shrink wrap lines. Kept work area clean

Food Service Worker

University of NC-Chapel Hill-Carolina Dining Service - Chapel Hill, NC

August 2005 to May 2008

Prepared sandwiches, salads, assortment of wraps ,and parfaits for customers. Kept aircscreen stocked. Maintained cleanliness of work environment.

Machine Operator

Custom Molders, Inc - Durham, NC

November 1994 to January 2005

Monitor machine operation while following safety procedures. Grind cut, trim, assemble parts according to established procedures. Inspect finished parts for defects and pack parts in specified cartons according to standard procedures.

Education

St. Johns High School - Johns Island, SC

1977 to 1981

Skills

Team player attention to details, and strong work ethics.